

FORMAT I

Typed Affidavit affirmed by Notary Public to be executed on Rs.10/- stamped paper by the candidates who are studying at Present

AFFIDAVIT

I _____ S/o, D/o _____ with permanent residence at _____ joined _____ programme in _____ branch in G. Pulla Reddy Engineering College (Autonomous) , Kurnool with Roll Number _____. I do hereby solemnly affirm and sincerely state as follows :

I am at present studying in _____ semester. I received all the certificates pertaining to my study till date in the college. Now, I found that I have inadvertently misplaced my _____

(Specify the class/Semester and Month & Year of Exam)

mark/grade sheet(s) issued by the college. Despite a diligent search undertaken by me to recover the mark/grade sheet, I have not found them. I presume that the marks/grade sheet has been lost beyond retrieval.

I submit that the marks/grade sheet mentioned supra lost by me is a very essential document for my career. Hence I request the authorities of the college to issue me a duplicate marks/grade sheet misplaced/lost by me. I state that I have not in any way misused or improperly handled the certificate(s) lost by me. I undertake to hand over the original certificate(s) in the event of their retrieval at a later date.

I submit that all the information given above is true and correct. I hereby indemnify the authorities of G. Pulla Reddy Engineering College (Autonomous), Kurnool, if any disputes arise in the above matter and I will be responsible for the same.

DEPONENT

**PLACE :
DATE :**

**Solemnly affirmed and signed before me at
..... (Place) on this (dated)**

(Seal & Sign of Notary Public)

FORMAT II

(Typed Affidavit affirmed by Notary Public to be executed on Rs.10/- stamped paper by the candidates who have completed the course under Autonomous Regulations)

AFFIDAVIT

I _____ S/o, D/o _____ with permanent residence at _____ completed _____ in _____ (Programme) (branch) during _____ (Specify the Period of Study) at G. Pulla Reddy Engineering College (Autonomous), Kurnool with Roll Number _____. I do hereby solemnly affirm and sincerely state as follows :

I joined _____ (B.Tech/M.Tech/MCA) programme in the year _____ and completed the same in the year _____. On completion of the programme, I received all the certificates pertaining to my study in the college. After receipt of the certificates, I found that I have inadvertently misplaced my _____

(PC/CMM/TC/Study & Conduct/Marks/Grade sheet#)

(#Mention only the misplaced certificate)

issued by the college. Despite a diligent search undertaken by me to recover the certificate (s), I have not found them. I presume that they have been lost beyond retrieval

I submit that the certificate(s) mentioned supra lost by me is very much essential for my career.

Hence I request the authorities of the college to issue me a duplicate _____ (PC/CMM/TC/Study&Conduct/Grade sheet/Marks sheet)
(If applying for Duplicate Grade/Marks Sheet, Specify Class, Semester, Month & Year of Exam)
lost/misplaced by me.

I state that I have not in any way misused or improperly handled the _____ (PC/CMM/TC/Study & Conduct/Marks/Grade sheet) that has been lost by me.

I undertake to hand over the original _____ PC/CMM/TC/Study & Conduct/Marks/Grade sheet in the event of their retrieval at a later date.

I assure that none of the companies / industries/institutions where I have worked/Studied or have been working/Studying is in possession of any of my original _____ PC/CMM/TC/Study & Conduct/Marks/Grade sheet

I submit that all matters stated above are true and correct. I hereby indemnify the authorities of G. Pulla Reddy Engineering College (Autonomous), Kurnool, if any disputes arise in the above matter and I will be responsible for the same.

DEPONENT

PLACE :

DATE :

**Solemnly affirmed and signed before me at
..... (Place) on this the (dated)**

(Seal & Sign of Notary Public)